



# After Hours Contract

## Pawty Details

Today's Date: \_\_\_\_\_

Pawty Date: \_\_\_\_\_ Pawty Time: \_\_\_\_\_ to \_\_\_\_\_ AM/PM Occasion: \_\_\_\_\_

Pawty Host's Name: \_\_\_\_\_ Guest of Honor's Name: \_\_\_\_\_

Approx. # Guests: \_\_\_\_\_ \$50 Party Fee Paid By:  Credit Card  Cash

Pottery Selection: \_\_\_\_\_

Payment Method:  Host Paying for all charges  Guests Paying Individually

Special Instructions: \_\_\_\_\_

## Host Details

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

How did you hear about us? \_\_\_\_\_



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## The Fine Paw Print

- A \$50 non-refundable party fee is required to book your event. This fee is in addition to the minimum purchase required on the day of the party and shall not be applied to the balance.
- Pawties hosted before and after normal studio hours are required to purchase a minimum of \$300 in pottery or silver for up to 3 hours of studio use.
- Parties not meeting the minimum will be automatically charged the difference. The balance charged is a party fee and will not be given as a gift certificate or store credit.
- Confirmation of head count is required at least 48 hours prior to the party.
- The earliest The Painting Paw will open for events is 10:00 AM and the latest the studio will close is 10:00 PM.
- A 15 minute buffer will be given per The Painting Paw's clock for parties to clean up any decorations or food. The Painting Paw's staff will clean up all painting supplies. Parties that run past their originally scheduled ending time that have not left the studio by 15 minutes after the scheduled ending time will be automatically charged an additional \$50. The additional fee may not be applied towards a gift certificate or studio credit.
- All pieces will be available for pick-up within 5 business days, unless otherwise stated. The Painting Paw will not be responsible for items left over 30 days from the date of the party. Refunds and/or store credits will not be provided for pottery left over 30 days.
- Party host & guests are encouraged to bring refreshments. Alcoholic beverages may be served at your discretion & risk. Guests who become disruptive due to alcohol will be asked to leave the premises. The Painting Paw's staff may not open, pour, serve or dispose of alcohol by law. Leftover alcohol must be emptied by the party host and bottles taken with you. Oily foods are discouraged due to their effect on the pottery.
- Maximum seating in the main studio is 44. Maximum seating in the party room is 20. However, maximum seating in the entire studio is 56.
- The use of coupons or other discounts is not permitted during after-hours events.
- Events are typically scheduled beginning 30 minutes after the studio closes. Events that are scheduled right at studio closing time may not have early access to set up or decorate.
- Decorations are allowed. Nothing may be taped to the walls or hung from the ceiling. Pinatas and confetti are prohibited. Additional fees will be incurred if confetti is thrown.
- Drinks (except for wine or other alcohol) are required to be in a closed container (can, bottle, juice box). Parties bringing 2 liters and cups will be required to purchase drinks from the studio at \$0.50 each.

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Party Host's Signature

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The Painting Paw Staff Signature

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Party Host's Name - Printed

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The Painting Paw Staff Name - Printed