

Scout Information & Tips

Your event is scheduled for: _____ from _____ to _____

Event Type: _____ Length: _____

Helpful Items to Remember

1. The pawty room will be set for the number of scouts you have RSVP'd as your final count. Depending on the size of the party, 2 extra chairs will be available for parent seating.
2. The event will run between 60-120 minutes depending on the event type:
 - Daisy Petals are 60 minutes;
 - Painting Parties are 90 minutes;
 - Brownie and Junior Badges are 90-120 minutes, depending on the course.
3. Food & drinks are allowed to be brought in under the following guidelines:
 - Daisies may have a snack during the story phase of the event (first 15-20 minutes);
 - Brownie and Junior badge courses usually do not have time available for snacks, particularly the clay workshops. If a snack is a must-have, your group may need to eliminate part of the badge work;
 - Painting parties may serve snack either as the first or last item in the event;
 - Food and drinks are not allowed during the painting or creating portions of scout events;
 - When bringing in your own drinks, please remember that we do not allow "poured drinks". Nothing that requires a cup is allowed and the purchase of drinks from us will be required.
4. Guest drop-off policy:
 - For all events **drop-offs are required** due to space constraints and fire code. While the guests' parents and siblings are always welcome to paint in the open studio during scout events, they may not stand in the party room in such a manner as to block the pickup shelves, paint bar, restroom, exit or sinks nor may they use table space outside of the party room unless they have chosen to stay and paint. It is the responsibility of the party host to ensure guests' parents or other adults leave before the party begins.
 - **If over 3 total adults attend the party as non-painters, a non-painter fee of \$4.99 for each adult that stays will be charged to the party host. 'Attendance' at the party is defined as any non-painter remaining in the party room 5 minutes after the party begins or arriving for pick-up within 10 minutes before the party ends.**
 - The pawty room will fit a maximum of 20 painters. Pawties who wish to have over 20 painters may book an after-hours pawty.
5. Pieces painted during the event will be glazed and fired and available for you to pick up within one to two weeks, depending upon the type of event. You will be given an exact pick up date on the day of your event. One person from the troop should plan to pick up everyone's pieces at once as we do not allow parents to pick up each scouts' items separately.
6. We recommend that you arrive only about 5 minutes prior to your event time. The Painting Paw schedules events with 30 minutes in between which allows us to clean up and reset. Arriving more than 5 minutes before your event time may mean that the room will not be immediately available.
7. Super Cute participation patches may be purchased separately for \$2.50 each.

8. Payment in full is due on the day of the event and may be made via cash, check or credit card. We are unable to process multiple payments for an event, unless the event involved multiple troops. Event host(s) should plan to collect from parents prior to the event and provide one method of payment to The Painting Paw.

9. If your scout assistant does a great job, tips for service are customary and appreciated. However, we cannot process tips via credit card after the card has been run through. You may pay tips via cash or let the person ringing you out know that you would like to add a tip so that it may be added to the total. If your assistant does not meet your expectations, please email Stacy at info@paintingpaw.com. The owner is the only person with access to the email, so your comments will be kept confidential and go straight to the top!